



Appendix One: Application Form and Skills self-assessment

Content below for information. **Applicants should complete and return the attached separate form by the indicated deadline.**

1. Please outline why you are interested in becoming a trustee of the Halsway Manor Society (up to 200 words).

2. What would you say are your main personal qualities?

3. Which of your skills do you anticipate would be particularly relevant? These may be skills gained through employment, volunteering, or life experiences.

4. Do you take a particular interest in any of the folk arts?

5. Is there an aspect of the work of HMS to which you would hope to make a particular contribution?

Skills Self-assessment

Please use a rating scale of 1 to 4 for each attribute, with 1 being no knowledge or expertise and 4 being extensive knowledge, expertise and experience.

Skills/knowledge, expertise/qualifications	Rating scale 1 - 4	Where gained <i>Voluntary (V), Commercial (C) or Statutory (S) sector.</i>	Further details <i>E.g. position, projects, (brief) illustrative example.</i>
Board Membership/Management Activity			
Directorship/Board Membership			
Leadership			
Other committee experience			



Skills/knowledge, expertise/qualifications	Rating scale 1 - 4	Where gained <i>Voluntary (V), Commercial (C) or Statutory (S) sector.</i>	Further details <i>E.g. position, projects, (brief) illustrative example.</i>
Other Career/Business Experience			
Team development			
Change management			
Facilitating meetings			
Administration/secretarial			
Conflict resolution			
Listening & communication			
People management/Public relations			
Business Planning/Business Case Development			
Specific Professional Knowledge/Expertise			
Campaigning			
Income generation/fundraising			
Education/teaching			
Academic writing/research			
IT/systems			
Legal			
Finance			
Marketing/selling			



Skills/knowledge, expertise/qualifications	Rating scale 1 - 4	Where gained <i>Voluntary (V), Commercial (C) or Statutory (S) sector.</i>	Further details <i>E.g. position, projects, (brief) illustrative example.</i>
Project management			
Architectural/surveying			
Property maintenance			
Mechanical/engineering			
Experience/Knowledge of Halsway Manor Society (HMS)			
Understanding of HMS's aims.			
Service user/beneficiary of HMS			
Other relevant experience			

Name:	
Phone numbers:	
Home:	Mobile:
Work:	WhatsApp:
Email:	
Address:	

Signature:
